

ELECTIVE & FINE ART STUDENTS

ATTENTION PARENTS: If your student is currently enrolled in an elective class such as: art, band, drama, choir, cheer ... please read the following carefully. McKinney ISD is streamlining our process and will again use an online system to handle some of the required paperwork. There are 3 forms that you will need to complete in order to comply with the district fine arts requirements. Many of you may have already gone through this process through the athletics department, however at this time the systems are not tied together so we will also need you to re-submit them for our records as well. If your student is in more than one fine arts (band and art) you will only need to submit once, as we are able to cross reference within the fine arts departments.

You will need your student's ID number to proceed with the process. _____

Log on to <http://mckinneyfinearts.rankonesport.com>

* There are 3 forms for 7th and 8th grade students:

- Random Student Drug Testing
- CO-Curricular / Extra Curricular Contract
- MISD Emergency Contact Form

*To access the online forms, hold your cursor over the "Electronic Participation Forms" tab. You will get a drop down list of the forms to select from.

*Select **TX**, then scroll down to **McKinney Fine Arts Department**

*Click on the form name and fill out the information requested.

*To sign the document, click inside the signature box and hold your mouse down. This will allow you to create an "Electronic Signature". In the event that you make a mistake and need to start over, click on the refresh icon next to the signature box.

*Once you have completed and submitted the form(s) including signatures by the student and yourself, you will automatically receive an email confirmation. This email will also contain a PDF copy of the form which you may use to efile or print for your records.

*The Rank One Sports system is in real time, so your teacher will be able to see when your forms are completed. There is no communication necessary, unless you have questions. You teachers, school and district thank you in advance for your assistance with this process. We all look forward to a fantastic year!